

PLEASE READ

April 5, 2019

Summerhill Village Condominiums
Resident
Issaquah, WA 98029

Re: Roofing Replacement Project ó Starting on April 15, 2019

Dear Resident,

Cornerstone Roofing has been retained to replace the roofs and gutters at Summerhill Village. They will begin up on 236th Pl SE and will be working their way down through the community over a period of 130 days. Notices will be posted on your garage doors or front doors by Cornerstone Roofing a couple of days before they plan to start on your building. This is all pending on weather, crew or schedule delays.

IN PREPARATION FOR THE START OF YOUR ROOFING JOB, we typically have a dumpster delivered as early as **7:00 a.m. the morning we start**. Material will sometimes be delivered prior to starting the job, depending on the scope of work and the supplier's delivery schedule. When materials are being delivered and the re-roofing process has begun, you may notice the house to shudder or shake a bit. Please be advised this may cause items in your home to be jarred or fall. Therefore, you may want to remove or protect any pictures or knick-knacks hanging on the walls, placed on mantles, or in curio cabinets leaning against or fixed to the walls. This does not happen often, however it can, and we want to bring it to your attention. Cornerstone Roofing is not responsible for damage to personal items in this way.

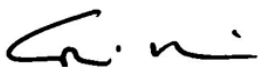
IF YOU STORE ITEMS IN YOUR ATTIC, please know that in some cases dust or dirt can fall in. Please protect any items stored with plastic sheeting, a tarp or any other equivalent protection. We do not clean up inside attic spaces as part of the job.

IF YOU HAVE PATIO FURNITURE, BARBEQUES, PLANTERS, ETC. CLOSE TO YOUR UNIT, we ask that you please move them to the perimeter of the patio and/or as far away from the house as possible to protect them from falling debris.

When the crew is finished, we will come by afterwards to do a **FINAL CLEAN-UP** and a magnetic sweep of the property. We will pull the dumpster out and remove any leftover materials.

My cell phone number is (206) 786-5241. Please feel free to call me with any questions or concerns before, during, or after the job. I look forward to working with you.

Sincerely,



Craig Miser, Operations Manager
CORNERSTONE ROOFING, INC.